

CANADIAN DEFENCE LAWYERS

2024/2025 Board of Directors Nomination Package For New and Returning Board Members

Any CDL member in good standing who has maintained their membership in CDL uninterrupted for the past three years is eligible to be considered by the Nominating Committee for inclusion in the slate of directors to be recommended to the membership for election.

Existing Board Members may also seek re-nomination at the end of the third-year of their first three-year-term; while uncommon, the Nominating Committee may choose not to recommend an existing director for re-election, completing this form does not guarantee a place on the 2024/2025 slate (with the exception of those individuals holding a place in the line of succession to President).

Directors are expected to prepare for (by reading the meeting materials package) and attend up to 10 Board meetings per year (up to 2 meetings in person); and actively participate in at least two CDL committees.

The Call for Nominations for the 2024/2025 Board of Directors has been issued by the 2024 Nominating Committee on February 22, 2024, with a **deadline of March 21, 2024 at 5pm EDT** for all forms, letters and other documentation to be submitted c/o danielle@cdlawyers.org.

The Board of Directors will consider the recommendations of the committee at their meeting on April 30, 2024 and all nominees will be notified of the status of their application by Friday May 3, 2024 at 5pm EDT.

A complete nomination package must include:

- A signed director application form (attached).
- Three references who should be CDL members in good standing.
- Confirmation of your membership(s) with the Law Society(s).
- Date you joined CDL (uninterrupted).
- List of at least three CDL programs attended in the last four years.
- Listing of past CDL volunteer roles and responsibilities.
- Governance and Board Skills Self-Assessment.

The 2024 Nominating Committee Members are: Andrea Lim, Immediate Past-President (ON); Heather Sanderson, President (AB); Aleks Zivanovic, Past President (ON); Dave Festeryga, Past President (ON); Jade Spalding, Past President (NB); Max Hufton, Past President (BC).

The committee may opt to make further confidential inquiries about any nominee with CDL and other legal community members in the nominee's local region.

**Canadian Defence Lawyers Application for Board Membership
For a Three-Year Term Commencing May 30, 2024**

Requirements to Apply to Serve as a CDL Director:

- Membership in good standing with any provincial or territorial Bar(s) in Canada.
- A minimum of three years of uninterrupted CDL Membership.
- Participation/Attendance at a minimum of three CDL programs in the last four years.
- A Genuine Interest in the Mission and Purpose of CDL.
- A proven willingness to take on Responsibility through previous volunteer contributions to CDL.

Responsibilities of a CDL Director:

1. promote CDL's image by serving as an ambassador,
2. build a collegial working relationship with others that contributes to consensus,
3. acknowledge the authority and responsibility entrusted to committees and staff,
4. cultivate new leaders on the board,
5. mentor new board members,
6. prepare for and attend board meetings and committee meetings as well as other CDL meetings and events,
7. volunteer for and willingly accept assignments completing them thoroughly and on time,
8. be willing to represent your region,
9. stay informed about committee matters, review and comment on minutes and reports,
10. actively participate in the board's evaluation and planning efforts,
11. provide nominations for awards,
12. assist committee chairs with local initiatives,
13. recruit and orient new CDL members,
14. canvass own firm for members,
15. have your CDL affiliation shown on your firm's website or bio,
16. be prepared to give the About CDL presentation at events,
17. support and assess the Executive Director.

Declaration (please sign) "I have read and understand the Responsibilities of a Board Member"

Name:

Date:

**Canadian Defence Lawyers Board of Directors Applicant Information
For a Three-Year Term Commencing May 30, 2024**

Applicant Name: _____

Applicant Firm: _____

Please provide three references that may be contacted:

Name: _____ Firm: _____

Phone: _____ Email: _____

Name: _____ Firm: _____

Phone: _____ Email: _____

Name: _____ Firm: _____

Phone: _____ Email: _____

Please tell us how you meet the requirements:

Member in Good Standing with the Law Society (specify): _____

Member of CDL for at least three years (date joined): _____

List of at least three CDL programs attended in the last four years:

1. _____

2. _____

3. _____

Tell us more about your willingness to take on responsibility, and provide us with examples of your past volunteer leadership contributions to CDL and other Not-for-Profits (we recommend including additional material such as your CV to better help the committee understand your background and qualifications).



Please send your completed application as well as any supporting materials to the 2024 Nominating Committee c/o danielle@cdblawyers.org. Deadline: March 22, 2024 at 5pm EDT.