

## CDL Board Member Application Form

### What are the Requirements to be a CDL Board Member?

You must:

- be a member in good standing with any provincial or territorial Bar in Canada;
- have been a member of CDL for a minimum of three years;
- have attended a minimum of three CDL programmes in the preceding four years;
- have a genuine interest in the mission and purposes of CDL;
- have a proven willingness to take on responsibility through volunteer contributions to CDL.

### What are the Responsibilities of a CDL Board Member?

*The CDL Board strives to be a policy governance board that governs strategically by focusing on the future, allocating a majority of time on issues with long-term impact for CDL. Board members must understand and promote CDL's purpose and understand the challenges facing the defence bar. The CDL Board reflects our geographic diversity to ensure adequate national representation. A Board Member's term is three years after which you may either move to the Executive, or you may re-apply as a regular Board Member.*

Specifically a Board Member is expected to:

1. promote CDL's image by serving as an ambassador
2. build a collegial working relationship with others that contributes to consensus
3. acknowledge the authority and responsibility entrusted to committees and staff
4. cultivate new leaders on the board
5. mentor new board members
6. prepare for and attend board meetings and committee meetings as well as other CDL meetings and events
7. volunteer for and willingly accept assignments completing them thoroughly and on time
8. be willing to represent your region
9. stay informed about committee matters, review and comment on minutes and reports
10. actively participate in the board's evaluation and planning efforts
11. provide nominations for awards
12. assist committee chairs with local initiatives
13. provide regular communications to local members
14. recruit and orient new CDL members
15. canvass own firm for members
16. have your CDL affiliation shown on your firm's website or bio
17. be prepared to give the About CDL presentation at events
18. support and assess the Executive Director

*Declaration (please sign) "I have read and understand the Responsibilities of a Board Member"*

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Name

Date

**I wish to apply for a position on the Board of Directors of CDL.**

Name \_\_\_\_\_

Firm \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Province \_\_\_\_\_ Postal Code \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

**Please provide three references that may be contacted:**

1. \_\_\_\_\_  
Name Firm Phone Email

2. \_\_\_\_\_  
Name Firm Phone Email

3. \_\_\_\_\_  
Name Firm Phone Email

**Please tell us how you meet the requirements:**

Member in good standing with the Law Society (specify) \_\_\_\_\_

Member of CDL for a minimum of three years (date joined CDL) \_\_\_\_\_

Three CDL programmes attended in the preceding four years

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

Willingness to take on responsibility, including past volunteer contributions to CDL (you may supply additional material, cv, etc)

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**Please send the completed form as well as any other supporting materials to CDL at [randi@cdlawyers.org](mailto:randi@cdlawyers.org)**